



# TOWN OF HUACHUCA CITY

The Sunset City

**HUACHUCA CITY TOWN COUNCIL  
PUBLIC MEETING NOTICE  
SEPTEMBER 24, 2020, AT 7:00 PM  
COUNCIL CHAMBERS  
500 N. GONZALES BLVD.  
HUACHUCA CITY, AZ 85616**

## AGENDA

### **A. Call to Order – Mayor**

- a. Pledge of Allegiance
- b. Roll Call and Ascertain Quorum
- c. Invocation

*Any prayer/invocation that may be offered before the start of regular Council business shall be the voluntary offering of a private citizen, for the benefit of the Council and the citizens present. The views or beliefs expressed by the prayer/invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker. A list of volunteers is maintained by the Town Clerk's Office and interested persons should contact the Town Clerk's Office for further information.*

### **B. Call to the Public – Mayor**

*A.R.S. 38-431.01 states the Public Body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the Public Body. At the conclusion of an open call to the public, individual members of the Public Body may respond to criticism made by those who have addressed the Public Body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the Public Body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.*

### **C. Consent Agenda - Mayor**

*All items listed in the Consent Agenda are considered routine matters and will be enacted by one motion of the Council. There will be no separate discussion of these items unless a*

Member of the Town Council requests that an item or items be removed for discussion. Council Members may ask questions without removal of the item from the Consent Agenda. Items removed from the Consent Agenda are considered in their normal sequence as listed on the agenda, unless called out of sequence.

- C.1** Consider approval of the minutes of the Regular Council meeting held on September 10, 2020, including the executive session, and the Special Council meeting held on September 16, 2020.
- C.2** Consider approval of the Payment Approval Report.
- C.3** Consider approval of the disposal of one 10 wheel dump truck VIN# 1HTSHADT1XH656945 through Public Surplus.
- C.4** Consider approval of the disposal of several desks through Public Surplus.

#### **D. Unfinished Business before the Council – Mayor**

Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen, who wishes, may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.

#### **E. New Business Before Council - Mayor**

Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen, who wishes, may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.

**E.1 Discussion and/or Action [Spenser Forsberg]:** Mr. Forsberg will review the Town's finances for the months of July and August.

**E.2 Discussion and/or Action [Mayor Wallace]:** Mayor Wallace will seek Council approval to use funds received to complete upgrades to Hunt Park, that will not be covered in the Community Development Block Grant [CDBG] funding for parks.

**E.3 Discussion and/or Action [Director Halterman]:** Director Halterman will request approval for proceeds from future sale of surplus dump truck to be used for the purchase of new vehicle/vehicles for Public Works.

**E.4 Discussion and/or Action [Mayor Wallace]:** The Council will establish the salary for the newly hired Town Clerk.

**E.5 Discussion and/or Action [Chief Thies]:** Chief Thies will seek approval for proceeds from sales of Police Department seized property to be placed into the Police Department savings account and for the savings account to be renamed to “Police Department Seized Property.”

**E.6 Discussion and/or Action [Chief Thies]:** Chief Thies will present a plan for entering into a data access and exchange agreement with the Arizona Department of Transportation to exchange information concerning vehicle crashes and related traffic matters. The Council might take action to approve the data access and exchange agreement and might also authorize procurement of necessary hardware and software through a grant.

**E.7 Discussion and/or Action [Chief Thies]:** Chief Thies will present newly designed Police Department stickers and a plan for their sale to the public through a third party. Proceeds may be donated back to the Police Department. The Chief will also request the Council to approve licensing the Town logo for these purposes.

**E.8 Discussion and/or Action [Chief Thies]:** Chief Thies will seek Council approval of a Master Equipment Lease Purchase Agreement, and related documents, to finance acquisition of the two new vehicles for the police department.

**E.9 Discussion and/or Action [Director Howe]:** Director Howe will ask for Council direction regarding an expansion of the landfill.

**E.10 Discussion and/or Action [Mayor Wallace]:** Mayor Wallace will seek approval for the renewal of the Town’s email and office applications.

**F. Department Director reports**

**G. Items to be placed on future agendas**

**H. Reports of Current Events by Council**

**I. Adjournment**

Posted at 5:00 PM on September 22, 2020, at the following locations:

<b>Town Hall Bulletin Board</b> 500 N. Gonzales Blvd. Huachuca City, AZ 85616	<b>Town Hall Lobby Windows</b> 500 N. Gonzales Blvd. Huachuca City, AZ 85616	<b>Town Website</b> <a href="https://huachucacityaz.gov">https://huachucacityaz.gov</a>
<b>Huachuca City U.S. Post Office</b> 690 N. Gonzales Blvd. Huachuca City, AZ 85616	<b>Huachuca City Library Windows</b> 506 N. Gonzales Blvd. Huachuca City, AZ 85616	<b>Huachuca City Police Department</b> 500 N. Gonzales Blvd. Huachuca City, AZ 85616

*Ms. Brandy Thorpe*

Town Clerk

Note: This meeting is open to the public. All interested people are welcome to attend. A copy of agenda background material provided to the Councilmembers, with the exception of confidential material relating to possible executive sessions, is available for public inspection at the Town Clerk’s Office, 500 N.

Gonzales Blvd., Huachuca City, AZ 85616, Monday through Friday from 8:00 a.m. to 5:00 p.m. or online at [www.huachucacityaz.gov](http://www.huachucacityaz.gov)

Individuals with disabilities who need a reasonable accommodation to attend or communicate at a town meeting, or who require this information in alternate format, may contact the Town at 456-1354 (TTY 456-1353) to make their needs known. Requests should be made as early as possible so there is sufficient time to respond.